



# PROPERTY SAFETY REQUIREMENTS CHECKLIST

Agent Name

Position Title

Licensee in Charge

Phone  Date  /  /

Email

Signature

**NOTE: SOME AREAS MAY NOT BE APPLICABLE TO THE PROPERTY.**

**\*If you mark any NO box on the checklist, you need to take action to make the property safe and compliant.**

Does the property have a working smoke alarm that meets safety requirements?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Is the rental property water efficient?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Has all electrical and gas installation been adequately maintained?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Has the electrical equipment been inspected and tested by a competent person?*	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<small>*This doesn't require an electrician, but someone capable of identifying existing and predictable hazards.</small>						
Have you reviewed all design and construction documents to determine whether external wall cladding made of aluminum composite panels was used on the building?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Has an annual Fire Safety Statement been issued?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Are the locks and security in the property adequate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Have window safety devices been fitted in the building?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Is the balcony and deck in a reasonable state of repair and has the balustrade been inspected?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Do the blinds and curtains in the property meet safety requirements under Australian consumer law?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Is an Asbestos Register and Management Plan required for the building?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Does the swimming pool (including inflatable swimming pools,) comply with fencing laws?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Is the Dividing Fence between the properties safe and secure?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Has a rain water tank/s been installed on the property?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Is there a securely fenced house yard, to help prevent a toddler drowning or wandering into the path of farm vehicles and machinery?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Any material facts that pose significant health and safety risks such as: <i>mould, loose filled asbestos, meth contamination, pests and vermin, lead paint, rubbish and/or any dangerous pets in the area</i> will be disclosed?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	N/A	<input type="checkbox"/>



## REFERENCE SOURCES



Hazard Rating Matrix



SafeWork NSW Website

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